



Ashfield Play Care Scheme
Autumn Holiday Booking Form 2020
Monday 19th October – Friday 30th October Inclusive



IMPORTANT: booking forms must be returned by Friday 9th October to enable us to plan sufficiently, forms received after this date will be dependent on places being available as staffing levels will have been finalised. Please email us your completed form. **A place cannot be guaranteed until payment is made and we have ensured we are able to open in line with Covid 19 restrictions.**

Childs Name:	Date of Birth:
Parent / Guardian or person with parental responsibility	Emergency Contacts
Name:	(1) Name:
Address:	Relationship:
	Tel:
Post Code:	(2) Name:
Home tel:	Relationship:
Mobile:	Tel:
Email:	Name of adults authorised to collect child
Work tel:	(1)
Work email:	(2)
Childs Doctor:	Tel:
Address:	

Additional Needs: Does your child have any disabilities or additional needs? Yes/No

We would like to be informed of any prescribed medication, allergies or preferences in order to enable us to give the best possible care to the children.

If **YES** please see the manager to discuss further and to complete the relevant information sheet. We do require a sheet to be completed at the commencement of each holiday scheme to ensure that our records are up to date.

IMPORTANT! One form for each child must be completed and returned together with payment for bookings.

Please indicate below where care is required (Full days ONLY):

Payment is required in advance by 9th October

Mon 19 th Oct	Tues 20 th Oct	Weds 21 st Oct	Thurs 22 nd Oct	Fri 23 rd Oct	Week 1 Fees
					£

Mon 26 th Oct	Tues 27 th Oct	Weds 28 th Oct	Thurs 29 th Oct	Fri 30 th Oct	Week 2 Fees
					£

Total Fees:

£

Lammas Road, Sutton-in-Ashfield, Nottinghamshire, NG17 2AD

Email: manager@ashfieldplaycarescheme.co.uk Tel: 01623 550986

Registered Charity No.1047469

Ofsted Registration No. 253034

TERMS & CONDITIONS

A child's place will only be withdrawn if we genuinely feel we cannot offer the type of care needed by the individual. We can only offer care to children booked into the scheme between the ages of 4 and 11 years inclusive. Parents are required to sign the Scheme Consent form before their children can attend the Scheme.

CHILDREN CANNOT BE ADMITTED BEFORE 8.00am and MUST BE COLLECTED BY 6.00pm. These times may be subject to change. There is a late collection charge in operation. If in an emergency if this is not possible, you MUST telephone 01623 550986.

There will be lots of activities to enjoy, some will be messy. Please send your child in old clothes, as we cannot be responsible for damaged clothing. **Children should not bring toys from home**, we cannot accept responsibility for damage to the child's own toys or equipment which are brought to the Play Scheme.

COST OF CHILD CARE: Full payment for the places booked in the holiday scheme must be enclosed with the booking form or paid by childcare vouchers before the end of the holiday. In the event of non-attendance on days which have been pre-booked the full amount of fees due will be charged and cannot be transferred to a future booking unless at least 1 weeks' notice is given. Post-dated cheques are not accepted.

FULL TIME CARE PER WEEK (8.00am TO 6.00pm These times may be subject to change) - £125.00 PER CHILD PER WEEK

DAILY CARE - 8.00am TO 6.00pm These times may be subject to change - £25.00 PER CHILD PER DAY.

Payments for all play schemes have **to be paid in full and be enclosed with Booking Form.**

PAYMENTS CAN BE MADE VIA:

Cheque, made payable to Ashfield Play Care Scheme;

Child care vouchers (Please ensure you put your child's name in the reference)

Direct debit to: **Ashfield Play Care Scheme - Account Number: 42026393 Sort Code: 55-61-17.**

(Please ensure you put your child's name in the reference)

FOOD:

Please send your child with a packed lunch. Refreshments will be provided mid-morning and mid-afternoon and water is freely available throughout the day.

MEDICAL CONSENT:

I give permission for a member of staff to administer urgent treatment, which may include treatment recommended by a doctor or dentist, and to proceed without delay for an acute condition or alleviation of pain. I have read the terms and conditions and agree to abide by them.

Signed Date

GIFT AID DECLARATION

Are you a UK Taxpayer? If so every £1 you give could be worth £1.25 to us, towards improvements to Play Care Scheme. All we need is your signature. It will cost you nothing. (A big thank you to those of you who have already signed a Gift Declaration. You will not need to sign again)

I confirm I have paid or will pay an amount of income Tax and/or Capital Gains Tax for each tax year (6 April-5 April) that is equal to the amount of tax that all the charities that I donate to will reclaim on my contributions for that tax year. I understand that other taxes, such as VAT, do not qualify and that I would like Ashfield Play Care Scheme to reclaim the 25p of tax on every contribution I make to the Scheme.

Signed Date