



## Students & Volunteers

We believe that a placement for a student or volunteer at the Scheme is a valuable opportunity for them to build experience whilst learning about working within a childcare setting. Equally, we appreciate the positive contribution that such committed and enthusiastic team members can bring to the team.

To ensure the needs of the children are always met we do need to restrict the number of volunteers and students we have within the Scheme at any one time. All students and volunteers will need to have Enhanced DBS and reference checks prior to starting work.

Each student/volunteer will have a 'buddy' and the Scheme Manager has ultimate responsibility for supervising and supporting them whilst they are at the Scheme.

Students and volunteers do not require employment contracts, however any agreement for work will be confirmed in writing. Hours of work, dress code and behavior standards will be discussed prior to them starting work. They will receive a normal induction.

We wish to support the learning for these individuals and they will be encouraged to discuss their individual learning needs with the Manager.

If child studies are required, appropriate consent must be obtained from the parent/carer of the children.

Students and volunteers are required to adhere to the Policies and Procedures of the Scheme.

Regular supervision and one to ones will take place throughout the placement and they are able to participate in work in all areas. Students and volunteers are not included in our staff: children ratios.