



Settling In

All children are unique and the amount of time that a child takes to settle into the scheme can vary enormously. Therefore children will be given time to settle in at their own pace to make them feel welcome, safe and confident in a new environment.

The scheme encourages parents/carers to visit with their child the week before they are due to start. It is a chance for the child to explore with their parent/carer close by and also an opportunity for the parent/carer to complete any required paperwork with the manager or senior.

All new children will be introduced to the team on their first visit. They will be informed of the regular routines and activities. They will have a tour and given clear physical boundaries. They will be taken through the rules and behaviour expectations and also told about fire evacuation procedures – though we have regular drills so they will experience one too.

On their first day they will be assigned a 'buddy' who will show them around and introduce them to other children.

All new children are supervised by the team as they settle in and become accustomed with their surroundings and new friends.

The manager will check how the new child is settling at the end of each week for the first month. If a child is taking a long time to settle in this will be discussed with the parent/carer, and if the parent/carer is concerned about how they are settling they should raise this to the manager. They will then decide on the best way to move forward to support the child.