



Risk Assessment

The following 5 steps illustrate the risk assessment process at the Scheme:

1. Identify the risk within my environment, equipment or practice.
2. Decide who might be harmed and how.
3. Evaluate the risks and decide on precautions.
4. Record my findings and implement them.
5. Review my assessment and update if necessary.

The Chairperson and Manager review the annual premises risk assessment yearly to ensure that the premises are safe and maintained. The team carry out risk assessments on a daily basis:

- Daily premises risk assessments
- Outside area risk assessments

An individual risk assessment may be required if a child or team member has a specific care requirement.

Our Health and Safety Policy includes procedures for identifying, reporting and dealing with accidents, hazards and faulty equipment.