



## Adverse Weather

Ashfield Play Care Scheme has an adverse weather policy in place for adverse weather such as snow. We will make every effort to keep the scheme open in adverse weather and to cause as little disruption as possible. In cases of extreme weather conditions, the scheme may not be able to operate to its usual opening times. A decision will be made by the scheme manager in conjunction with the Chairperson of the committee, and this will take into account the safety of the children, parents and the staff.

We will keep to Ofsted requirements for ratios and we will work on the amount of children we have at the scheme and who are due in on that particularly day. If ratios cannot be maintained or if we feel that safety and health or welfare of the children is compromised, then we will take the decision to close the scheme. If this is the case, then the scheme manager or senior will telephone parents as soon as possible.

If adverse weather is forecasted during the day, then the manager will speak to the chairperson of the scheme and a decision will be made as to whether to close the scheme early and parents will be contacted to arrange early collection of their children.

Ashfield Play Care Scheme will always strive to collect children from school for the afterschool care unless the school itself closes.

If a parent decides to cancel their child's place due to adverse weather, payment will still be required for that day.

No refunds or exchanges will be offered due to closure for adverse weather conditions.

All staff are expected to get to work, regardless of how they normally travel, however ensuring that they do not put themselves at any unnecessary risk when trying to attend work. Staff who are unable to attend work or who are delayed by severe weather conditions must contact the manager as soon as possible. The manager and chairperson will decide on a case-by-case basis whether it is appropriate for employees to leave work early regarding distance from home or mode of transport.