



Accidents / Medical Treatment

All children fall and bump themselves, so it is crucial that they receive the right treatment. Emergency medication for serious conditions (i.e. allergies) will be stored accordingly on discussions with parents/staff. This will be easily accessible in case of emergency. Staff will seek appropriate advice from parents on administering this medication if required.

A number of our staff are First Aid qualified and are required to maintain their certification. First Aid boxes are available and are fully stocked. The location of these and the names of the qualified first aiders will be clearly displayed around the scheme.

A first aid box will be taken on all off-site visits and outings.

ALL accidents will be recorded on accident sheets. Parents are asked to sign the sheets when collecting their child to acknowledge that they have been told about the accident.

The scheme requests that parents/carers complete an Emergency Medical consent declaration (on the reverse of the booking form), enabling emergency medical treatment to be provided to their child in the event of a major incident or illness occurring whilst in the care of Ashfield Play Care Scheme.

If the accident is serious enough that the staff feel further medical help is required, the child will be taken to the nearest Accident and Emergency department or walk in centre. If deemed necessary an ambulance will be called. One member of staff will accompany the child and take the child's records which will contain details of the child's doctors and any allergies that they may have. Parents will be contacted immediately so that they can join the child and member of staff at the hospital. The manager will be made aware of any serious injuries and will investigate accordingly.

Any serious accidents or incidents will be reported to the HSE (under RIDDOR), OFSTED and Social Care (MASH).

Useful Contacts

HSE: Unless Fatal or major – reportable online – www.hse.gov.uk

OFSTED: 0300 123 1231

MASH: 0300 500 80 90

Primary Care 24: 111

Kirkby Community Primary Care Centre 01623 434600

Parents will be contacted immediately when a head injury has occurred, so they can decide on medical attention or collection.

If an injury has taken place at home the parents are required to fill in an existing injury sheet and sign it. This will prevent staff mistaking any injuries that happen at the scheme with those that have happened elsewhere. The accident sheets are reviewed regularly by the manager to identify risk areas or problems with equipment.